

Responsibilities of Each ROE/ISCs

- Select one person from each office to serve as a “Contact” person for this yearlong initiative.
- Select three schools to participate in this building-level initiative. Schools (participating teachers and administrators) should be highly motivated to create and support ongoing learning teams focused on alignment of classroom level assessment and instruction. Each ROE will receive funding to help cover the cost for a coach. (Funds may not be used to purchase equipment.)
- Select one primary coach and one backup coach to work with the learning teams. (It is recommended that either the primary or backup coach be an ROE staff person.) Each ROE/ISC will be given funds so they can pay the coaches for time worked as part of their contract with the ROE.
- House, check out and track the loaning and return of two sets of videotapes from Rick Stiggins’ Assessment Institute. Learning Teams should have priority for checking out the videotapes, but other schools should also be given access to check the videotapes out when the Learning Teams are not using them.
- Encourage the work of the learning teams and support the networking of the coaches and teams in ways you feel are appropriate in your region.
- Provide fiscal and program documentation as required by Fiscal Agent by identified due dates.
- Each ROE will receive funding to support the team’s ongoing learning. Funds may not be spent on equipment or ROE staff salary. The funds are intended to directly support the needs of the learning teams.
- Highlight this Standards Project during the school year in ROE/ISC Newsletters.

Signature _____ Date _____

Name _____

ROE/ISC _____

Address _____

Phone, Fax _____

Email _____