

## Responsibilities of Level II Learning Teams

- The team must have at least two returning members and one building-level administrator. It is recommended that there be 2 to 5 teachers on the team.
- New team members (replacing a learning team member from year one) will be required to attend a two-day Level I learning team training.
- New administrators will be required to attend a two-day Level I learning team training and will sign a contract.
- All Level II learning team members must attend a one-day Level II learning team training.
- The team will meet at least 4 times a year with a coach provided by the ROE.
- It is recommended that Level II team members meet at least 9 hours during the school year to provide ongoing articulation and peer support. (These hours include time met with the team coach.)
- Identify a Learning Team course of study plan.. (Evaluating Student Work, Developing Rubrics from KRSPs, Constructing Effective Assessments)
- The team will continue the study of alignment of Illinois Learning Standards for classroom use and continue the study of classroom-based assessments.
- The team may choose an area of assessment to develop and implement, i.e. rubric development, teacher-made tests, unit/standardized test review, or unit/lesson planning after completing the work of Richard Stiggins. Other resources might include the work of Wiggins, McTighe, Burke, etc.
- Each team member will submit a unit/lesson plan with aligned assessments and scoring criteria.
- The team will update their entire faculty at least once during the school year on their learning team activities and update the Board of Education as appropriate.
- The team will present at the annual SAC Fair, if applicable.
- The team should be willing to offer support to other school or area Level I learning teams.
- The learning team responsibilities include: maintaining a Learning Team Log, completing and submitting a standards-aligned unit/lesson plan, and beginning to plan for SAC dissemination.

Signatures:

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Superintendent

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School

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Principal/Building-Level Administrator

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Teacher

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Teacher

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Teacher

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Teacher

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Date