

# Responsibilities of School-Level Learning Teams Level I

- Must have 2-5 teachers and one building-level administrator to serve on the team. It is recommended that there be 4 teachers and 1 building administrator, but we recognize that some very small schools may not have enough staff available.
- Attend one of the two-day trainings offered in each ROE/ Area
- Meet at least 18 hours, ideally once every two weeks for at 1 ½ to 2 hours. (Please note 24 hours are required for Aurora Credit – please see syllabus)
- Will work with a coach from the ROE who can provide resources and support to become self-directed learning teams.
- Will use the Rick Stiggins book and videotapes as the focus of their teamwork study.
- Will complete a Unit Plan Organizer and maintain a reflective journal.
- Will update their entire school faculty at least once during the school year on their learning team activities. (What they do, what they have learned, benefits for learning team, benefits for students.)
- Attend a one-day SAC Fair (conference) to be held in the Spring of each year. Participation through poster, presentation or round table discussion is optional. **(Please note spring celebrations will vary per Region/Area.)**
- Be willing to help others (provide consulting, advice, etc.) in their school and district that wish to create new learning teams.
- Participate in program evaluation, if applicable.

Signatures:

\_\_\_\_\_  
Principal / Building-Level Administrator

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Date